

## **Nominations for the Society of American Indian Government Employees (SAIGE) Meritorious Service Award**

1. The SAIGE Meritorious Service Award nominations are due electronically (Microsoft Word format) to Phyllis Brantley NGB-EO, email address, [Phyllis.Brantley@us.army.mil](mailto:Phyllis.Brantley@us.army.mil), **no later than 23 Apr 2010**, and should include the following in a Microsoft Word format:

- a. A digital (.jpg format) head and shoulders color or black-and-white photograph of the nominee. The digital photo must be at least 1 MB.
- b. A single-spaced narrative (not to exceed two pages) describing the nominee's accomplishments warranting this recognition.
- c. A single-spaced biography (not to exceed one page) of the nominee.
- d. A citation (not to exceed sixteen lines of narrative, 12-pitch font, with 1 inch left and right margins) highlighting the nominee's accomplishments.

2. Nominations of military personnel and nominations of civilians employed by the Military Departments must be forwarded through the respective state headquarters Equal Employment (EEO) office.

3. The SAIGE Meritorious Service Award is to be awarded to military members and Department of Defense civilian employees who have significantly contributed to the Global War on Terrorism through outstanding support to the mission of their organization and meeting one or more of the following criterion:

- a. Demonstrating support for the full integration and promotion of Native Americans and Alaskan Natives within the Armed Services or federal civilian work force.
- b. Promoting the tenets of civil/human rights, race relations, equal opportunity, affirmative action, human relations, and/or public service programs within the Armed Forces.
- c. Creating opportunities that support and contribute to the mentorship or development, and advancement or retention of Native Americans and Alaskan Natives in government service consistent with merit principles.
- d. Eliminating barriers that hinder equal opportunity of Native Americans and Alaskan Natives or promoting programs and activities that advocate equal opportunity.
- e. Contributing to the selection, promotion or retention of Native Americans and Alaskan Natives in senior grade level positions and under-represented occupation

- f. Displaying exceptional character that distinguishes the individual as an outstanding leader, role model, or mentor in promoting the development of advancement of Native Americans and Alaskan Natives military or civilian personnel.
- g. Increasing significantly the participation of Tribal Colleges and Universities (TCUs) in federal programs and enhancing the capacity building and infrastructure development of these institutions.
- h. Increasing significantly the opportunities for Tribal Colleges and Universities (TCUs) to participate in and benefit from DoD programs involving contracts and grants, student and faculty employment, Research and Development, and the Reserve Officer Training Corps.
- i. Making personal sacrifices by his/her actions, resulting in significant contributions toward the development or advancement of Native Americans and Alaskan Natives.
- j. Distinguishing her or himself as a leader and mentor for Native Americans and Alaskan youth, especially promoting their participation in science, technology, engineering and mathematical educational programs technical career fields.